



# **KSL Affiliated Companies**

## **Tier 1 Employee Discount Benefits and Access Instructions**

As of September 2017



# KSL Premier Reciprocal Discount Program Overview

All discounts are based on availability of rates and program

Applies to Employees of: KSL Resorts, Monarch Beach, Outrigger Hotels & Resorts, Squaw/Alpine, Belfry, Cameron House, and Village Urban



PLEASE SEE INDIVIDUAL PROPERTY PAGES FOR INSTRUCTIONS ON ACCESSING DISCOUNTS  
Effective 1 September 2017

		GUEST ROOMS	DAILY RESORT CHARGE	FOOD & BEVERAGE	GOLF	REGULAR PROGRAMMING	SPA	RETAIL	Parking	LIFT TICKETS	Other	
Monarch Beach Resort, Dana Point CA	EE & Immediate Family	\$100/night plus tax	No charge	20% discount, (includes alcohol with meal only, no bar)	NA	NA	20% discount	20% discount	No Charge	NA	Note: Retail discounts exclude leased shops (e.g., Jeans Jacque and Golf Pro Shop)	
	Extended Family & Friends	\$150 or 50% off rack rate (whichever is less)	Regular Price	Regular Price	NA	NA	Regular Price	Regular Price	Regular Price	NA		
Outrigger Hotels & Resorts Benefits available at Outrigger Hotels & Resorts in Hawaii, Guam, Thailand, Fiji, Mauritius and The Maldives	EE & Immediate Family	Ranges between \$69/Night to \$229/night dependent upon property. SEE CHART IN PACKET FOR RATE DETAILS	No charge	20% discount (includes alcohol with meal only, no bar) for property run venues	NA	20% discount on all programming that is operated by the resort	20% discount for resort run venues	20% discount in resort run venues	Free	NA	Note: F & B, Spa and Retail discounts exclude leased venues on all properties	
	Extended Family & Friends	Ranges between 20% to 30% off Daily Rate dependent upon property. SEE CHART IN PACKET FOR RATE DETAILS	Regular Price	Regular Price	Regular Price	NA	Regular Price	Regular Price	Regular Price	NA		
Davidson Hotels Benefits available at selected hotels & resorts nationwide	EE & Immediate Family	50% - 75% off Best Available Rate plus tax & hotel charge										
	Extended Family & Friends	25% - 50% off Best Available Rate plus tax & hotel charge										
Squaw Valley/ Alpine Valley Olympic Valley, CA (Lake Tahoe area)	EE & Immediate Family									\$75 daily lift tickets. Limit 20 tickets per season for use by employee, immediate family, extended family, and friends	- Tier 1 (Early Bird) Season Pass Pricing (see attachment for details). - Summer Tram lift tickets for 50% off retail price.	
	Extended Family & Friends										Summer Aerial Tram lift tickets for 50% off retail price.	
iFly Indoor Skydiving locations worldwide	EE & Immediate Family					25% off discount on all regular programs						
	Extended Family & Friends					25% off discount on all regular programs						
KSL in the United Kingdom – maximum 2 rooms and 7 days per stay, Three month booking window applies.												
U.K. Resorts (The Belfry Resort West Midlands, UK)	EE & Immediate Family	£79/night including breakfast and VAT	No charge	20% discount, (includes alcohol with meal only, no bar)	£25 - £75 depending upon the course chosen	NA	Regular Price	20% discount	Free	NA		
	Extended Family & Friends	£79/night including breakfast and VAT	Regular Price	Regular Price	Regular Price	NA	Regular Price	Regular Price	Regular Price	NA		
Cameron House Resort, Loch Lomond, Scotland)	EE & Immediate Family	£79/night including breakfast and VAT	No charge	20% discount, (includes alcohol with meal only, no bar)	£25 - £75 depending upon the course chosen	NA	Regular Price	Regular Price	Free	NA		
	Extended Family & Friends	Not Available	Not Available	Not Available	Not Available	Not Available	Not Available	Not Available	Not Available	Not Available		
Village Urban Resorts Benefits available at properties across the UK	EE & Immediate Family	£52/night including breakfast and VAT	No charge	20% discount, (includes alcohol with meal only, no bar)							Free amenities include Wi-Fi and parking	
	Extended Family & Friends		No Charge	20% discount, (includes alcohol with meal only, no bar)							Free amenities include Wi-Fi and parking	
* Immediate Family is defined as and limited to: The Employee, his or her spouse, children, immediate siblings (brother/sister) and the parents of the Employee only. All others including grandparents, grandchildren and in-laws are considered extended family/friends.												



**KSL, Monarch Beach, Outrigger Hotels & Resorts,  
Squaw Valley/Alpine Valley, KSL UK  
Associate Room Reservation Program  
Additional Information**



- The associate making the reservation must be actively employed and in good standing at time of stay.
- Room reservation requests at KSL properties will be accepted within 45 days of the desired arrival date, and a maximum of 2 rooms and 7 days per stay is allowed.
- The employee rate is only good on entry level Run of House accommodations; that is a standard room. The employee rate is not offered on suites or villas.
- Associates and/or guests has must bring a copy of the reservation confirmation with them to check in at the resort
- If the reservation is cancelled within 72 hours of the arrival date; the reservation will be subject to full room and tax.
- Associates with “no show” reservations will be ineligible to participate in the future.
- All charges must be paid in full upon checkout.

**Proof of Employment:**

“Associate and immediate family” are defined as the Associate, his or her spouse, children, siblings and parents. All others are considered “extended family and friends.” As an Associate of the KSL Family (KSL Resorts, Monarch Beach Resort, KSL UK, Outrigger Hotels & Resorts and Squaw Valley/Alpine Valley), you are also eligible for food & beverage, spa, retail, golf, tennis, recreation and catering discounts during your stay. In order to make sure that your discounts are applied properly, you must present a copy of one of the following at the resort to identify yourself as a KSL family member:

- An employee ID card and photo identification if not present on the ID card
- A business card from your affiliated company and photo identification
- Your most recent paycheck stub from a KSL affiliated company and photo identification

Unaccompanied immediate family members **MUST** have a copy of the completed and confirmed reservation form from the resort/club/affiliated company and photo identification in order to identify them as an immediate family member of the KSL family associate to receive amenity discounts.

With the exception of room rate, property amenity discounts are *only* offered to extended family members and friends when accompanied by the off duty Associate, and are based on availability. Please refer to benefit grids for usage and instructions.

**Use of Resort Amenities When Not Checked-in to a Resort as a Guest:**

Associates may now use resort amenities without staying in a guest room on KSL resort property. In order to book a spa appointment, dinner reservation, tee time, etc, please call in to the resort’s main phone number and ask to be transferred to the respective amenity you wish to use e.g. pro shop for golf tee time, restaurant for dining reservations, Spa for spa reservation etc. Please identify yourself as an Associate of KSL, Monarch Beach, Outrigger Hotels & Resorts, KSL UK properties, or Squaw Valley/Alpine Valley when making the reservation. Please bring your photo identification and proof of employment with you when you arrive at the resort’s amenity to redeem your reservation.

**GUIDELINES WHILE ON PROPERTY:**

As a guest at the resort, you and your guests are a direct reflection of your company. Please conduct yourself in a manner that is representative of the highest standards expected of all Associates and guests on property. Associates who do not follow these guidelines risk permanent loss of these benefits.

- Please refrain from discussing club or resort business in public areas.
- Behavior considered to be inappropriate will result in the cancellation of your reservation, your departure from the resort and permanent loss of resort reservation privileges.
- KSL, Monarch Beach, Outrigger Hotels & Resorts, KSL UK properties, and Squaw Valley/Alpine Valley insurance carriers, or any other associated parties are not liable for worker’s compensation benefits for any injury that arises out of an Associate’s participation in any resort activity.
- Associate and immediate family must present the agreed-upon form of identification and picture identification as required in order to receive resort benefits.

**Disclaimer:** All discounts, privileges and guidelines are subject to change without notice at the discretion of KSL Resorts.

**KSLR, KSLCP, KSL UK, OUTRIGGER, SQUAW VALLEY/ALPINE VALLEY & MONARCH BEACH  
TIER 1 EMPLOYEE BENEFITS AT MONARCH BEACH RESORT**

**(Effective September 1 2017)**

	<i>GUEST ROOMS <sup>1</sup></i>	<i>DAILY RESORT CHARGE</i>	<i>FOOD &amp; BEVERAGE <sup>2</sup></i>	<i>GOLF at MONARCH BAY <sup>3</sup></i>	<i>SPA <sup>2,3</sup></i>	<i>RETAIL (Hard) <sup>2,4</sup></i>	<i>RETAIL (Soft) <sup>2,4</sup></i>	<i>TENNIS</i>	<i>CATERING <sup>3</sup></i>	<i>FITNESS CENTER</i>	<i>OTHER AMENITIES</i>	<i>TRANSPORTATION</i>	<i>MEETING ROOM</i>	<i>AV EQUIPMENT</i>
<b>Employees and Immediate Family*</b>	\$100	No charge	20% discount, (includes alcohol with meal only, no bar)	Regular fees apply	20% discount	20% discount	20% discount	Free when staying on property	20% discount, (includes alcohol with meal only, no bar)	Free when staying on property	Regular fees apply	Regular fees apply	Regular fees apply	Regular fees apply
<b>Extended Family and Friends of Employees*</b>	\$150 or 50% off rack rate (whichever is less)	Resort charge applies	Regular fees apply	Regular fees apply	Regular fees apply	Regular fees apply	Regular fees apply	Regular fees apply	Regular fees apply	Free when staying on property	Regular fees apply	Regular fees apply	Regular fees apply	Regular fees apply
If off-duty Employee is personally accompanying guest, Employee discount levels will be honored and applied in these categories														

**\* Immediate Family is defined as and limited to: The Employee, his or her spouse, children, immediate siblings (brother/sister) and the parents of the Employee only. All others including grandparents, grandchildren and in-laws are considered extended family/friends.**

**1.** Reservation requests will be taken within 45 days of the desired arrival date. Please book on-line at the property of your choice. The codes for Monarch Beach reservations will change periodically and will be distributed by your HR department or GM's office. A printed copy of the confirmed reservation must be presented at check in for the discount to be given. Please charge F&B, Spa and Retail charges back to your room. 20% Discount will be applied at check out. Confirmation is based on availability as determined by the resort. Maximum 2 rooms and 7 days per stay.

**2.** Benefit is limited to parties of no more than 6 persons. Gratuity is based on full amount of the product/service and not the discounted amount. Prior Department director level approval is required for parties of 7 and larger to receive this benefit.

**3.** Spa, and Catering privileges are based on space availability. Gratuity is based on full amount of the product/service and not the discounted amount. Prior Department director level approval is required for parties of 7 and larger to receive this benefit.

**4.** Retail (Hard) includes golf (clubs, balls and shoes), tennis (rackets, balls and shoes), magazines, books and sundries, all other retail is considered (Soft). Regular fees apply on new products within 30 days of arrival. If a product has already been discounted by the venue, the larger of the discounts will apply, but not both. Resort retains the discretion to determine that certain products or merchandise may or may not be sold at a discount. Leased retail stores, for example, the jewelry store, do not participate in this discount program.

**Acceptable Forms of ID:** A Property or Corporate ID card with photo or Employee ID card and photo ID; A business card and photo ID; Employee's most recent paystub and a photo ID; A copy of the reservation form with the confirmation number filled in or a copy of the e-mailed/faxed confirmation with the confirm number, Employee rate and a photo ID



**DATE:** August 28, 2017

**TO:** All KSL, KSLCP, Outrigger, KSL UK, Squaw Valley/Alpine Valley and Monarch Beach Employees, Hosts and Associates

**SUBJECT:** How to Book Employee Discounted Rates at Monarch Beach Resort

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**Please use this as a reference on how to book your Employee and Friends & Family exclusive rates online.**

### **For Monarch Beach Resort**

1. Go to [www.monarchbeachresort.com](http://www.monarchbeachresort.com)
2. In the Rates & Reservations section, put in your check-in and check-out dates, number of guests and click on CHECK AVAILABILITY
3. On the reservations page, click on MODIFY (button on right hand side of page)
4. Click on OPTIONAL FIELDS
5. Enter the PROMO code provided by your HR Department, in the Corporate/Promotion Code section, then click MODIFY.
6. If the employee discount rate is not available on the dates you selected click on RETURN TO CHECK AVAILABILITY if there are other dates you want to check.
7. Once you have your confirmation, please forward that to the person in your Human Resources Department that is designated to approve the reservation. For Friends and family who are booking, please have them forward their reservation confirmation to you so that you can forward it to HR. HR will forward an approval to the reservations department at Monarch Beach Resort.

**AVAILABILITY OF DISCOUNTED EMPLOYEE RATES AND FRIENDS & FAMILY RATES CAN ONLY BE ACCESSED THROUGH THE WEBSITE. LIKewise, THE RESERVATION AT THE DISCOUNTED RATE CAN ONLY BE BOOKED THROUGH THE WEBSITE.**

**DO NOT CALL RESERVATIONS AT THE PROPERTY TO CHECK AVAILABILITY OR BOOK. They do not have access to the employee discount availability or booking and will simply direct you back to the website.**

Should you have any additional questions or concerns please contact your Human Resources department on your property.

# KSLR, KSLCP, KSL UK, OUTRIGGER, SQUAW VALLEY/ALPINE VALLEY & MONARCH BEACH TIER 1 EMPLOYEE BENEFITS AT OUTRIGGER HOTELS AND RESORTS

(Effective September 1 2017)

	<i>GUEST ROOMS <sup>1</sup></i>	<i>DAILY RESORT CHARGE</i>	<i>FOOD &amp; BEVERAGE <sup>2</sup></i>	<i>SPA <sup>2</sup></i>	<i>RETAIL <sup>3</sup></i>	<i>REGULAR PROGRAMMING <sup>2</sup></i>	<i>FITNESS CENTER</i>	<i>OTHER AMENITIES</i>	<i>TRANSPORTATION</i>	<i>MEETING ROOM</i>	<i>AV EQUIPMENT</i>
<b>Employees and Immediate Family*</b>	See Rate Chart	No charge	20% discount, (includes alcohol with meal only, no bar)	20% discount	20% discount	20% discount on programming operated by resort	Free when staying on property	Regular fees apply	Regular fees apply	Regular fees apply	Regular fees apply
<b>Extended Family and Friends of Employees*</b>	See Rate Chart	Resort charge applies	Regular fees apply	Regular fees apply	Regular fees apply	Regular fees apply	Free when staying on property	Regular fees apply	Regular fees apply	Regular fees apply	Regular fees apply
			If off-duty Employee is personally accompanying guest, Employee discount levels will be honored and applied in these categories								

**\* Immediate Family is defined as and limited to: The Employee, his or her spouse, children, immediate siblings (brother/sister) and the parents of the Employee only. All others including grandparents, grandchildren and in-laws are considered extended family/friends.**

1. Reservation requests will be taken within 45 days of the desired arrival date. Please book on-line at the property of your choice. A printed copy of the confirmed reservation must be presented at check in for the discount to be given. Please charge F&B, Spa, Programming and Retail charges back to your room. 20% Discount will be applied at check out. Confirmation is based on availability as determined by the resort. Any stay, whether one room or more may not exceed 10 room nights per employee per stay. Please see the Outrigger Program page for instructions on how to book.

2. Benefit is limited to parties of no more than 6 persons. Spa, Program or F& B outlet must be managed by Outrigger. Gratuity is based on full amount of the product/service and not the discounted amount. Leased venues or outside vendor programs do not participate in this discount program. Always check when reserving and/or before purchase.

3. Regular fees apply on new products within 30 days of arrival. If a product has already been discounted by the venue, the larger of the discounts will apply, but not both. Resort retains the discretion to determine that certain products or merchandise may or may not be sold at a discount. Leased retail stores do not participate in this discount program. Always check before purchase.

**Acceptable Forms of ID:** A Property or Corporate ID card with photo or Employee ID card and photo ID; A business card and photo ID; Employee's most recent paystub and a photo ID; A copy of the reservation form with the confirmation number filled in or a copy of the e-mailed/faxed confirmation with the confirm number, Employee rate and a photo ID

**CONFIDENTIAL**

## Outrigger Employee Discounted Rooms Program

We are glad that you are able to take advantage of one of the most popular benefits that Outrigger offers. For a hassle-free and enjoyable stay that would meet your needs as well as the requirements of the property you plan to visit, may we remind you of the following important guidelines:

**EMPLOYEE & GUEST CONDUCT:** Employees, their family members and their friends are expected to maintain the highest standards of conduct at all times while participating in this program at any of our hotels. Employees are also responsible for the conduct of those who utilize these benefits. Employees, family members and friends visiting Outrigger properties will be treated in the same manner as regular hotel guests, receiving the same services and courtesies that would otherwise be granted. Likewise, the employee or family member should seek only those services and courtesies that would normally be extended to any guest and are not permitted into back of the house areas.

**PROGRAM ELIGIBILITY:** Any Employee who misrepresents the eligibility of an individual to obtain a discount, to which that individual is not otherwise entitled, is subject to discipline, up to and including termination of employment. This benefit is offered to all employees upon commencement of employment. Employees must be actively employed to participate in this benefit. The following restrictions apply:

- A maximum of 2 rooms and 7 days per stay is allowed at the qualifying rates.
- This benefit is offered on a space available basis at participating hotels.
- Any and all damages to the physical room or hotel property are the responsibility of the registered guests.
- Minors are not allowed to check-in or stay in a hotel room without being accompanied by an adult.
- Hotel regulations related to maximum number of people allowed in the rooms should be adhered to.
- Should the individual(s) utilizing the discounted rooms benefit misuse the benefit, engage in illegal or inappropriate behavior, the employee to which the discounted rooms reservation is attached shall be subjected to suspension or termination of his/her discounted rooms benefit.

**ROOM RATE ELIGIBILITY:** The Outrigger discounted rooms rate is applicable to employees of participating properties.

- Employee and Immediate Family – defined as the employee, his/her spouse, children, siblings and parents.
- All others are considered Extended Family & Friends.
- If EMEE and RELA rates are not available for your travel dates, the Daily Rate will be offered.

**ROOM RESERVATIONS PROCEDURES:** Reservations are to be made using the methods outlined below.

- Use the booking tool at <http://www.outrigger.com/employeeerates>. Enter promo code as follows:
  - Employee & Immediate Family rate – EMEE
  - Extended Family & Friend rate – RELA
- Bookings may be made no earlier than 45 days prior to arrival date. A maximum of 2 rooms per booking are allowed at the EMEE or RELA rates.
- Complete the booking process on the website and print out a copy of our reservation confirmation.
- Complete Outrigger Employee Reservation Authorization Form and obtain approval from your Human Resources department or Executive Office.
- At check-in, eligible employees, immediate family members, extended family members, and friends, will need to present signed Outrigger Employee Reservation Authorization Form and hotel reservation confirmation.
- EMEE and RELA rates will **NOT** be honored without signed Outrigger Employee Reservation Authorization Form.



## Outrigger Hotels & Resorts Rooms Discount Program

(All discounts are based on space availability)

Hotel	Name	Region	Type	Host Rate (Starting From)	Family & Friends Rate (Starting From)	Daily Resort Charge (parking not included)	HVC Departure Cleaning Fee (varies by room category)
ORF	Outrigger Reef Waikiki Beach Resort	W	Resort	\$89++	-30% off Daily	\$30	N/A
OWK	Outrigger Waikiki Beach Resort	W	Resort	\$89++	-30% off Daily	\$30	N/A
OEH	OHANA Waikiki East by Outrigger®	W	OHANA	\$59++	-30% off Daily	\$15	N/A
OMH	OHANA Waikiki Malia by Outrigger®	W	OHANA	\$59++	-30% off Daily	\$15	N/A
OBC	Holiday Inn® Resort Waikiki Beachcomber	W	Branded Hotel	\$79++	-30% off Daily	\$20	N/A
ESH	Embassy Suites by Hilton™ - Waikiki Beach Walk®	W	Branded Hotel	\$229++	-30% off Daily	N/A	N/A
HAH	Airport Honolulu Hotel	A	Branded Hotel	\$60++	-30% off Daily	N/A	N/A
TPH	BEST WESTERN® The Plaza Hotel	A	Branded Hotel	\$70++	-30% off Daily	N/A	N/A
OGM	Outrigger Guam Beach Resort	G	Resort	\$69++	-30% off Daily	N/A	N/A
FCI	Castaway Island, Fiji	APAC	Resort	F\$259++	30% off Daily	N/A	N/A
FOR	Outrigger Fiji Beach Resort	APAC	Resort	F\$189++	30% off Daily	N/A	N/A
MOK	Outrigger Konotta Maldives Resort	APAC	Resort	USD \$125++	30% off Daily	N/A	N/A
MOR	Outrigger Mauritius Beach Resort	APAC	Resort	MUR 4000 or 30% off DAILYBF, whichever is less	30% off Daily	N/A	N/A
TLR	Outrigger Laguna Phuket Beach Resort	APAC	Resort	THB 2,500++	30% off Daily	N/A	N/A
TSR	Outrigger Koh Samui Beach Resort	APAC	Resort	THB 3,600++ low season	30% off Daily	N/A	N/A
FVR	Fairway Villas Waikoloa by Outrigger®	BI	Hawaii Vacation Condo by Outrigger®	-30% off Daily	-20% off Daily	N/A	\$150-\$275
KAK	Kanaloa at Kona by Outrigger®	BI	Hawaii Vacation Condo by Outrigger®	-30% off Daily	-20% off Daily	N/A	\$150-\$250
RSC	Royal Sea Cliff Kona by Outrigger®	BI	Hawaii Vacation Condo by Outrigger®	-30% off Daily	-20% off Daily	N/A	\$110-\$225
KPR	Kiahuna Plantation Resort Kauai by Outrigger®	K	Hawaii Vacation Condo by Outrigger®	-30% off Daily	-20% off Daily	N/A	\$150-\$225
LNR	Lae Nani Resort Kauai by Outrigger®	K	Hawaii Vacation Condo by Outrigger®	-30% off Daily	-20% off Daily	N/A	\$150-\$225
WBR	Waipouli Beach Resort & Spa Kauai by Outrigger®	K	Hawaii Vacation Condo by Outrigger®	-30% off Daily	-20% off Daily	\$20	\$120-\$250
KVL	The Kapalua Villas Maui	M	Hawaii Vacation Condo by Outrigger®	-30% off Daily	-20% off Daily	\$35	\$175-\$275
MER	Maui Eldorado Kaanapali™ by Outrigger®	M	Hawaii Vacation Condo by Outrigger®	-30% off Daily	-20% off Daily	\$15	\$110-\$225
NSR	Napili Shores Maui by Outrigger®	M	Hawaii Vacation Condo by Outrigger®	-30% off Daily	-20% off Daily	N/A	N/A
OAN	Aina Nalu® Lahaina by Outrigger®	M	Hawaii Vacation Condo by Outrigger®	-30% off Daily	-20% off Daily	N/A	\$110-\$225
PWR	Palms at Wailea Maui by Outrigger®	M	Hawaii Vacation Condo by Outrigger®	-30% off Daily	-20% off Daily	N/A	\$150-\$225
RKR	Royal Kahana Maui by Outrigger®	M	Hawaii Vacation Condo by Outrigger®	-30% off Daily	-20% off Daily	N/A	\$110-\$225
RBW	Regency on Beachwalk Waikiki by Outrigger®	W	Hawaii Vacation Condo by Outrigger®	-30% off Daily	-20% off Daily	N/A	\$175-\$250
WSR	Waikiki Shore by Outrigger®	W	Hawaii Vacation Condos by Outrigger®	-30% off Daily	-20% off Daily	N/A	\$120-\$250
FBW	Wyndham at Waikiki Beach Walk®	W	TimeShare	N/A	N/A		
WRG	Wyndham Vacation Resorts Royal Garden at Waikiki	W	TimeShare	N/A	N/A		
HGH	Hokulani Waikiki by Hilton Grand Vacations	W	TimeShare	N/A	N/A		
KHR	Wyndham Kona Hawaiian Resort	BI	TimeShare	N/A	N/A		
MLV	Mauna Loa Village	BI	TimeShare	N/A	N/A		

**For correct rates on those resorts that are not listed in US Currency, please check the daily exchange rate to get an idea of what your rate will be.**

Castaway Island and Outrigger Fiji Beach use the Fijian Dollar (FJD)

Outrigger Mauritius beach uses the Mauritian Rupee (MUR)

Outrigger Laguna Phuket and Outrigger Koh Samui use the Thai Bhat (THB)

**You can use this link to check the current exchange rate: <http://www.xe.com/currencyconverter>**



# Reservation authorization form



## To be completed by employee

### EMPLOYEE INFORMATION

Employee name

Property / location

Start / hire date

Phone number

### RESERVATION INFORMATION

Property

Location

Rate \$

Number of rooms

Check-in date

Check-out date

Number of room nights

Family member (immediate)

Extended family members & friends

Confirmation number

## To be completed by Human Resources / Executive Office

**PRINT NAME** Human Resources / Executive Office authorization

Phone number

**SIGNATURE** Human Resources / Executive Office authorization

Date

The Outrigger Employee Rooms Discount Program provides discounted rooms at participating hotels to eligible employees, family members, and friends. This benefit is offered to all employees upon commencement of employment. Employees must be actively employed to participate. Employees are entitled to book a maximum of 2 rooms up to 10 discounted room nights based on space availability at all participating hotels.

Employee Discounted Room Rates are available to eligible employees and immediate family members (spouse, children, siblings, and parents). Extended family and friends also receive discounted room rates. Employees and eligible family members and friends are expected to maintain our standards of conduct at all times while participating in this program at any of our hotels.

- Use the booking tool at [outrigger.com/employeerates](http://outrigger.com/employeerates). Enter promo code as follows:
  1. Employee & Immediate Family rate – EMEE
  2. Extended Family & Friend rate – RELA
- Bookings may be made no earlier than 45 days prior to arrival date. A maximum of 2 rooms are allowed at the EMEE or RELA rate for 7 days per stay.
- Employee MUST present a copy of the reservation confirmation and a copy of the signed Employee Reservation Authorization Form at check-in.
- Unaccompanied immediate family members MUST present a photo ID, a copy of the reservation confirmation, and a copy of the signed Employee Reservation Authorization Form at check-in.
- EMEE and RELA rates will NOT be honored without signed Outrigger Employee Reservation Authorization Form.



**DAVIDSON HOTELS AND RESORTS TEAM MEMBER HOTEL  
ACCOMMODATIONS DISCOUNT PROGRAM**



Dear KSL team members,

Welcome to the Davidson Hotels and Resorts team member discounts for hotels within the portfolio. We are offering three categories of discounts for KSL team members at all of our hotels. Team members are eligible for Business Travel Rates at 10% off Best Available Rate, Employee Discounts at 50%-75% off Best Available Rate, and Friends and Family Rates at 25%-50% off Best Available Rate.

Listed below you will find all of the hotels in the portfolio sorted by state along with the appropriate booking codes for each rate offered. Once you have selected the location, click on the active link under the name of the hotel of choice. This link will direct you to the reservation booking page on the brand website. Once on the reservations page, there will be a box requesting the special booking code. At that point, please drop in the code of the rate type you are requesting. Continue with the booking process for final confirmation.

Additional instructions by brand to locate the "special" box to enter in the booking codes located on the following pages:

#### HYATT

- After you link to the reservations page, select your travel dates, then open the "Special Rates" drop down where you will find a "Corporate or Group Code" selection where you enter the Promotional code found in this document

#### HILTON, DOUBLETREE, HILTON GARDEN INN, EMBASSY SUITES

- After you link to the reservations page, select your travel dates, then select "More Options" (just below Travel Dates), then select "Add Special Rate Code" then enter the code provided in this document in the Corporate Account Field

#### WESTIN

- After you link to the reservations page, select your travel date, when the new screen populates, then enter the Promotional code provided in this document under the "SET/Corporate Account #" in the "Rate Preferences" section of the booking window

#### SHERATON

- After you link to the reservations page, select your travel dates, when the new screen populates, then in the "Rate Preferences" section, select/check the "SET/Corporate Account #" and enter the Promotional code provided in this document

#### MARRIOTT, RENAISSANCE, AND COURTYARD

- After you link to the reservations page, select your travel dates, and then select and enter the Promotional number provided in this document in the "Corporate/promotional code" section

#### INDEPENDENT

- After you link to the reservations page, go to "Book a Room", select your travel dates, then open "Special Codes", and enter the promotional code provided in the "Corporate/Promotion Code" section.

Upon arrival at the hotel, in order to check in to the hotel with a KSL Business rate, the guest will be asked for identification to verify that the associate is with KSL. If the guest is utilizing the Employee Rate or Friends and Family Rate, a team member discount authorization form must be presented upon check in. The team member discount form must be requested three days before arrival through Erin Nutter at [enutter@davidsonhotels.com](mailto:enutter@davidsonhotels.com), phone number 678.349.0909 or Shelby Jones at [sjones@davidsonhotels.com](mailto:sjones@davidsonhotels.com), phone number 678.349.0929. Please note an example of the team member discount form on the last page of this booklet.

We appreciate your business and please enjoy your stay!

**Davidson Hotels and Resorts**



# SPECIAL RATES AT DAVIDSON HOTELS AND RESORTS FOR KSL TEAM MEMBERS

PROPERTY NAME BY STATE	BUSINESS RATES	LEISURE RATES	LEISURE RATES
	KSL BUSINESS RATE BRAND CORPORATE ID	KSL EMPLOYEE RATE BRAND CORPORATE ID	KSL FRIENDS & FAMILY BRAND CORPORATE ID
<b>ALABAMA</b>			
Hyatt Regency Birmingham Wynfrey Hotel <a href="http://www.wynfrey.com">www.wynfrey.com</a>	59826	59826	59826
<b>ARKANSAS</b>			
Little Rock Marriott <a href="http://www.marriott.com/LITPB">www.marriott.com/LITPB</a>	8ZK	8ZK	8ZK
<b>CALIFORNIA</b>			
Cape Rey Carlsbad a Hilton Resort <a href="http://www.caperey.com">www.caperey.com</a>	2975479	2987938	2987938
Hilton Garden Inn Carlsbad Beach <a href="http://www.hiltongardeninncarlsbad.com">www.hiltongardeninncarlsbad.com</a>	2975479	2987938	2987938
DoubleTree By Hilton Los Angeles Westside <a href="http://www.losangeleswestside.doubletree.com">www.losangeleswestside.doubletree.com</a>	0002981460	0002980414	0002981378
Hilton San Diego Gaslamp Quarter <a href="http://www.sandiegogaslampquarter.hilton.com">www.sandiegogaslampquarter.hilton.com</a>	2975479	2987938	2988352
Hilton Garden Inn San Francisco Oakland Bay Bridge <a href="http://www.sanfranciscooakland.stayhgi.com">www.sanfranciscooakland.stayhgi.com</a>	2975479	2987938	2988352
Hotel Zephyr <a href="http://www.hotelzephyrsf.com">www.hotelzephyrsf.com</a>	BUSKSL	EMPKSL	FAMKSL
<b>CONNECTICUT</b>			
Sheraton Stamford Hotel <a href="http://www.sheratonstamford.com">www.sheratonstamford.com</a>	520893	520891	520892
<b>FLORIDA</b>			
Hotel Colonnade Coral Gables <a href="http://www.hotelcolonnade.com">www.hotelcolonnade.com</a>	520893	520891	520892
Hilton Key Largo <a href="http://www.keylargoeresort.com">www.keylargoeresort.com</a>	2975479	2987938	2988352
Don Cesar/Beach House Suites <a href="http://www.doncesar.com">www.doncesar.com</a>	BUSKSL	EMPKSL	FAMKSL
<b>GEORGIA</b>			
Marriott Atlanta Perimeter Center <a href="http://www.marriott.com/ATLPC">www.marriott.com/ATLPC</a>	8ZK	8ZK	8ZK
Renaissance Atlanta Midtown <a href="http://www.renaissancehotels.com/ATLBD.com">www.renaissancehotels.com/ATLBD.com</a>	8ZK	8ZK	8ZK
DoubleTree By Hilton Atlanta - Buckhead <a href="http://www.doubletreebuckhead.com">www.doubletreebuckhead.com</a>	0002981460	0002980414	0002981378
<b>HAWAII</b>			
Courtyard by Marriott Kaua'i at Coconut Beach <a href="http://www.courtyardkauai.com">www.courtyardkauai.com</a>	8ZK	8ZK	8ZK



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<b>ILLINOIS</b>			
Hyatt Centric Chicago Magnificent Mile <a href="http://www.chicagomagnificentmile.centric.hyatt.com">www.chicagomagnificentmile.centric.hyatt.com</a>	59826	59826	59826
Marriott Chicago Medical District/UIC <a href="http://www.marriottchicagomd.com">www.marriottchicagomd.com</a>	8ZK	8ZK	8ZK
Chicago Marriott Suites O'Hare <a href="http://www.marriottsuitesohare.com">www.marriottsuitesohare.com</a>	8ZK	8ZK	8ZK
<b>INDIANA</b>			
Hyatt Regency Indianapolis <a href="http://www.indianapolis.hyatt.com">www.indianapolis.hyatt.com</a>	59826	59826	59826
<b>IOWA</b>			
Sheraton Iowa City Hotel <a href="http://www.sheraton.com/iowacity">www.sheraton.com/iowacity</a>	520893	520891	520892
<b>MARYLAND</b>			
Westin Annapolis <a href="http://www.westinannapolis.com">www.westinannapolis.com</a>	520893	520891	520892
Sheraton Silver Spring <a href="http://www.sheratonsilverspring.com">www.sheratonsilverspring.com</a>	520893	520891	520892
<b>MASSACHUSETTS</b>			
Hilton Boston Downtown/Faneuil Hall <a href="http://www.bostonfinancial.hilton.com">www.bostonfinancial.hilton.com</a>	2975479	2987938	2988352
<b>MISSOURI</b>			
The Fontaine Hotel <a href="http://www.thefontainehotel.com">www.thefontainehotel.com</a>	BUSKSL	EMPKSL	FAMKSL
<b>NEW JERSEY</b>			
Marriott Hanover <a href="http://www.marriott.com/ewrho">www.marriott.com/ewrho</a>	8ZK	8ZK	8ZK
<b>OHIO</b>			
Hyatt Regency Cincinnati <a href="http://cincinnati.hyatt.com/">http://cincinnati.hyatt.com/</a>	59826	59826	59826
<b>OREGON</b>			
Hilton Eugene <a href="http://www.eugene.hilton.com">www.eugene.hilton.com</a>	2975479	2987938	2988352
Valley River Inn <a href="http://www.valleyriverinn.com">www.valleyriverinn.com</a>	KSLBT	KSLEMP	KSLFFR
<b>RHODE ISLAND</b>			
Hotel Viking Newport <a href="http://www.hotelviking.com">www.hotelviking.com</a>	KSLBUS	KSLEMP	KSLFAM



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<b>TENNESSEE</b>			
Franklin Marriott Cool Springs <a href="http://www.franklinmarriott.com">www.franklinmarriott.com</a>	8ZK	8ZK	8ZK
The Park Vista - A DoubleTree Hotel Gatlinburg <a href="http://goo.gl/W36uR6">http://goo.gl/W36uR6</a>	0002981460	0002981460	0002981460
Hilton Memphis <a href="http://www.memphis.hilton.com">www.memphis.hilton.com</a>	2975479	2987938	2988352
<b>VIRGINIA</b>			
Hilton Alexandria Mark Center <a href="http://www.alexandria.hilton.com">www.alexandria.hilton.com</a>	2975479	2987938	2988352
Hilton Garden Inn Arlington <a href="http://www.arlingtoncourthouse.stayhgi.com">www.arlingtoncourthouse.stayhgi.com</a>	2975479	2987938	2988352



KSL Team Member Leisure Room Discount Authorization Form

Destination Property

Name on Reservation

- ( ) KSL Team Member
- ( ) Immediate Family Member (Parent, Sibling, Spouse/ Domestic Partner, Child)
- ( ) Friend or Family Member

**Terms and Conditions**

1. Reservations may be made via booking link and applying the appropriate code.
2. The KSL Team Member or family member may book up to two rooms per nights at the discounted rate for up to 7 days per stay.
3. The team member discount form must be requested three days before arrival date through Erin Nutter at [enutter@davidsonhotels.com](mailto:enutter@davidsonhotels.com) or by phone at 678-349-0909 or Shelby Jones at [sjones@davidsonhotels.com](mailto:sjones@davidsonhotels.com), or by phone at 678-349-0929.

KSL Associate Name

KSL Associate Signature

Work Location		Work Phone Number		
Arrival Date	Departure Date	# Adults	# Children	# of Rooms
Confirmation Number: _____				

Name of Manager Issuing Form (print)	Manager's Signature

All Travel Discount Rates are subject to availability and business demands.  
**The travel discount form is available for leisure advance travel only.**  
 Team Member is responsible for payment of all charges and taxes at check-out.  
 Team Member must be actively employed at time of check-in.  
 Present this form with photo ID upon arrival at the hotel.

## KSL Associate Benefits Winter & Summer 2017/2018

**Discounted Winter Lift Tickets:** KSL Associates may purchase \$75 lift tickets, valid seven days a week, at the Ticket Office. Proof of employment is required in the form of a KSL staff identification card, or a current paycheck stub. Limit of 20 tickets per employee per season, which may be shared by the employee’s family and friends when accompanied by the employee. Resale of the tickets is strictly prohibited.

**Discount Summer Tram Tickets:** KSL Associate may purchase Tram tickets at 50% discount including their friends and family. Proof of employment is required in the form of a KSL staff identification card, or current paycheck stub. Limit of 12 ticket per employee per season.

**Season Pass:** KSL Associates may purchase a winter season pass for Squaw Valley|Alpine Meadows at the Tier 1 Rate. For more details, please check with our Ticket Office or the website for details. [www.squawalpine.com](http://www.squawalpine.com)

	<b>2017/2018</b>
	<b>Tier I</b>
	<b><u>Pricing</u></b>
<b>Gold</b>	
Adult	\$949
Young Adult	\$789
Child	\$459
Senior	\$789
<b>Silver</b>	
Adult	\$729
Young Adult	\$549
Child	\$349
Senior	\$549
<b>Bronze</b>	
Adult	\$519
Young Adult	\$429
Child	NA
Senior	\$429

*Lift Tickets and/or Season Passes cannot be purchased online, but must be purchased in-person. You must come to the Ticket Window/Season Pass office at Squaw Valley in order to be able to purchase.*

*Benefits are subject to change, and restrictions may apply.*





Discount amount: 25% off of all regular programs

Promotional Code: KSLCORP

To access the discount go to [www.iflyworld.com](http://www.iflyworld.com)

In the Book Your Flight Today box, choose your location from the drop down, your date, the number of flyers in your party and the Type of Flyers (First Time, Groups and Parties, Return Flyer or Experienced Flyer)

Choose your package

Choose your time

On the Step 4 page (where you will review before checking out), enter the promotional code in the PROMO Code box, and click on Apply. This will apply the discount so that you can review prior to checking out.

If all is good, click on Continue to Check Out to submit your credit card information and receive your confirmation.

# KSLR, KSLCP, Monarch Beach, Outrigger Hotels & Resorts, & Squaw/Alpine

## Tier 1 Employee Benefits at select KSL Properties in the United Kingdom

### Effective 1 September 2017

**KSL In the United Kingdom – maximum 2 rooms and 7 days per stay, Three month booking window applies.**

		<i>GUEST ROOMS</i>	<i>DAILY RESORT CHARGE</i>	<i>FOOD &amp; BEVERAGE <sup>2</sup></i>	<i>GOLF <sup>3</sup></i>	<i>SPA <sup>4</sup></i>	<i>RETAIL <sup>5</sup></i>	<i>Parking</i>	<i>Other</i>
<b>The Belfry Resort</b> West Midlands, UK	<b>EE &amp; Immediate Family</b>	£79/night including breakfast and VAT	No charge	20% discount, (includes alcohol with meal only, no bar)	£25 - £75 depending upon the course chosen	Regular Price	20% discount	Free	
	<b>Extended Family &amp; Friends</b>	£79/night including breakfast and VAT	Regular Price	Regular Price	Regular Price	Regular Price	Regular Price	Regular Price	
<b>Cameron House Resort</b> Loch Lomond, Scotland	<b>EE &amp; Immediate Family only</b>	£79/night including breakfast and VAT	No charge	20% discount, (includes alcohol with meal only, no bar)	£25 - £75 depending upon the course chosen	Regular Price	Regular Price	Free	
<b>Village Urban Resorts</b> Benefits available at properties across the UK	<b>EE &amp; Immediate Family, Extended Family and Friends</b>	£52/night including breakfast and VAT	No charge	20% discount, (includes alcohol with meal only, no bar)					Free amenities include Wi-Fi and parking
			No Charge	20% discount, (includes alcohol with meal only, no bar)					Free amenities include Wi-Fi and parking

**1.** Reservation requests will be taken within a 3 month booking window of the desired arrival date. Please book through the KSL Corporate office. A printed copy of the confirmed reservation must be presented at check in for the discount to be given. Please charge F&B, Golf, Spa and Retail charges back to your room. Discounts will be applied at check out. Confirmation is based on availability as determined by the resort. Maximum 2 rooms and 7 days per stay.

**2.** Benefit is limited to parties of no more than 6 persons. Gratuity is based on full amount of the product/service and not the discounted amount. Prior Department director level approval is required for parties of 7 and larger to receive this benefit.

**3.** Benefit is limited to parties of no more than 4 persons. Gratuity is based on full amount of the product/service and not the discounted amount. Prior Department director level approval is required for parties of 5 and larger to receive this benefit.

**4.** Spa privileges are based on space availability. Gratuity is based on full amount of the product/service and not the discounted amount. Prior Department director level approval is required for parties of 7 and larger to receive this benefit.

**5.** Regular fees apply on new products within 30 days of arrival. If a product has already been discounted by the venue, the larger of the discounts will apply, but not both. Resort retains the discretion to determine that certain products or merchandise may or may not be sold at a discount. Leased retail stores do not participate in this discount program.

**Acceptable Forms of ID:** A Property or Corporate ID card with photo or Employee ID card and photo ID; A business card and photo ID; Employee's most recent paystub and a photo ID; A copy of the reservation form with the confirmation number filled in or a copy of the e-mailed/faxed confirmation with the confirm number, Employee rate and a photo ID



## **Booking Procedure for KSL United Kingdom Properties**



**The Belfry Hotel & Resort** is a hotel and golf resort located in the West Midlands, UK.

The website for The Belfry is <http://www.thebelfry.co.uk/>

The property has two levels of benefit, Employee & Immediate Family (spouse, brother/sister, children and parents of the Employee only) and Extended Family (everyone not covered under immediate family) and Friends. While the employee and his/her immediate family get additional percentage discounts at The Belfry, Extended Family and Friends receive just the discount on the room rate.



**Cameron House Resort** is a hotel, spa and golf resort located in Loch Lomond, Scotland

The website for Cameron House Resorts is <http://www.cameronhouse.co.uk/>

Cameron House currently only offers discounts to the employee and his or her immediate family.



**Village Urban Resorts** are located across the UK

The website for Village Urban is [www.village-hotels.co.uk](http://www.village-hotels.co.uk)

KSL is offered discounted room rates and 20% off all spend to Employees, Immediate Family, Extended Family and Friends at selected Village Urban Resorts.

In order to book at any of these resorts, please let us know your target dates and we will work with the resort to help you book. Sharon Larisey at the KSL Resorts Corporate office can help you with this. You can reach her via email at [slarisey@kslresorts.com](mailto:slarisey@kslresorts.com)